

Immanuel Baptist Church  
Immanuel Café  
1201 Hawkins Blvd  
El Paso Texas, 79925  
(915)772-7461  
aida@myimmanuelchurch.com

Kitchen Assistant (7 Hr.)

**REPORTS TO:** Immanuel Café Director

**JOB DESCRIPTION:**

**Job Summary:** Assists the Director and Kitchen staff in preparing food, serving, and sanitation of the dining facility, equipment, and surfaces. Must be able to use a computer to assist in food orders and cashiering as needed.

**DUTIES:**

- Responsible for the set up and breakdown of serving line and help keep the dining and kitchen area clean and organized.
- Clean kitchen and commons area(s), equipment and utensils, and removes garbage,
- Responsible for helping to rotate perishable items at the end of the shift, to help ensure fresh product.
- Responsible for serving students, staff, and guests in a pleasant, efficient, courteous and professional manner.
- Stores foods in designated areas, utilizing knowledge of temperature requirements and food spoilage.
- Operate kitchen equipment including stove, ovens, deep fryer, dishwasher, slicer, mixer, etc.
- Know and follow all safety and sanitary rules and regulations related to food handling.
- Responsible for coming to work neat and clean and in proper attire.
- Be familiar with the communication system in the event of an emergency.
- Performs other duties as assigned.

**PHYSICAL DEMANDS**

- Must be able to stand for long periods of time for up to 7 hours.
- Must be able to use hands and arms for grasping and lifting handling kitchen equipment.
- Must be able to lift up to 30 lbs. without assistance.

**EXPERIENCE:** Prior experience in food service for up to 3 years. Experience in using a computer for cashiering and ordering food. Texas Food Handlers Card required.

**APPLICATION:** Submit resume to [aida@myimmanuelchurch.com](mailto:aida@myimmanuelchurch.com). Please include a telephone number where you can be reached.